



**EVENT: New Years Eve.
31st December, 2017**

STALLHOLDER APPLICATION FORM

Please complete this application form & return with your site fee payment to confirm your spot. ASAP to:

*Applications to : Torquay Progress Association (Attention Karen Chatfield) PO Box 5424, Torquay, 4655
Enquiries to: Karen Chatfield 4125 5499 , 9 – 2 pm weekdays - To drop off forms at Urangan Community Centre*

EVENT DATES – 31st December , 2017			EVENT TIME: 3 pm – 9 pm	
Bump In Time:	Stall Set Up:	Event Time:	Bump out Time	Cars to be taken off site
2 pm	3 pm	3 – 9 pm	9.30 pm	(Freshwater Street)

1. APPLICANT / COMPANY DETAILS (PLEASE PRINT THE FOLLOWING INFORMATION CLEARLY)

First Name(s)	Last Name	Company Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Business / Organisation	ABN or Incorp. Number
<input type="text"/>	<input type="text"/>

Postal Address

Street No. & Name or PO Box _____

Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone	Mobile No.	Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email address	Website / Other
<input type="text"/>	<input type="text"/>

(Mobile contact details necessary for contact during event please make sure you provide them)

2. INSURANCE: (Please provide a current copy of your Public Liability)

Company Name:	Policy Number:
<input type="text"/>	<input type="text"/>

Expiry Date:	Amount Insured:
<input type="text"/>	<input type="text"/>

3. SITE FEES - PLEASE TICK AND MARK IF YOU REQUIRE MORE THAN ONE SITE. THANK YOU

EVENT		
Stallholders with discount cards	\$20.00 per 3 x 3 site	(These are given to regular Torquay market stallholders)
Other stallholders	\$40.00 per 3 x 3 site	
Food stalls	\$40.00 per 3 x 3 site	

4. PRODUCT / SERVICE DESCRIPTION:DETAILS OF STALLHOLDER PRODUCT OR SERVICE:

Please provide an exact listing of products or services to be sold or displayed from your stall. Only products listed below will be permitted to be sold from your stall. -

6. DECLARATION:

Please note: All sections of this application form must be completed in full and all necessary information must be supplied for your application to be considered.

In making this application,

- I wish to apply for a stall site at this special event.
- I acknowledge that submission of this application does not guarantee a site booking.
- I confirm that the information contained in this application form is correct.
- I understand that stall sites are limited and applications will be notified by post/ phone on the status of their application. Site maps available closer to event.

If this application is accepted,

- I acknowledge that I must abide by the terms and conditions relating to the event, which will be fully notified to me upon offer of a stall site.
- I agree to pay the site fee advised in full by the due date or no site will be reserved for me.
- Site fee payments are non-refundable.

Applicant's Name

Signature

Date

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**This event requires a commitment to NO
Smoking / Alcohol on site.**